



# Town of Wenham

Town Hall  
138 Main Street  
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Selectmen / Town Administrator  
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## MEMORANDUM

TO: Board of Selectmen  
FROM: Peter Lombardi, Town Administrator  
RE: Town Administrator's Report  
DATE: October 18, 2016

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### Personnel

We received over thirty applications for the vacant Finance Director position. Based on our criteria, Municipal Resources, Inc. selected seven candidates to continue on in the process. Based on their essay responses and preliminary interviews, MRI will provide their recommendations to the Town in the next few weeks. Almost all of the remaining candidates have municipal accounting experience.

The internal posting to fill the Police Captain position expired on October 11. We have scheduled an interview panel for the last week of October, and expect a recommendation to the Selectmen by the beginning of November.

Two town employees graduated from the Police Academy on Friday October 14. Michael Chandler is the newest full-time police officer to join the force. Chris Jones is a Wenham call firefighter who serves as the Associate Vice President for Technology and Operations for Gordon College and also works in various public safety capacities there. Both Michael and Chris graduated at the top of their class (from separate cohort of 30+ cadets). We congratulate them on a job well done and plan to formally recognize their outstanding achievements at the next Selectmen's meeting.

### School Committee Vacancy

We received one letter of interest from a resident who wants to fill the vacancy on the School Committee and are working on scheduling a date sometime in November to hold a joint meeting with the School Committee and Wenham Board of Selectmen who will be making the appointment.

### New Fire Truck

The Town is close to taking ownership of our new pumper from Sutphen. Originally approved by Town Meeting in April 2015, the contract was executed in October 2015, and construction has been ongoing over the past several months. This custom built truck is nearing completion, with inspections and testing taking place over the next two weeks. We

will coordinate a ceremony once we have final details about its delivery date. Sutphen has also made arrangements to allow us to keep our trade-in vehicle in service here for an interim period while we determine how long the truck that was recently involved in an accident will be out of service.